

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

AGENDA

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 2nd January 2024 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) Police Officer;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 7th November are a correct record.
6. **To discuss planning applications received between producing the agenda and this meeting**.
7. **Matters Arising**
 - a) To approve the draft contract for signature regarding the purchase of Freehold Land subject to lease North of The Street, Lower Halstow, Sittingbourne, Kent for the sum of £1000.00 plus the seller's fees of £1500 plus VAT (£1800.00)
8. **Finance:**
 - a) To approve the precept request for financial year 2024/25
 - b) To approve the quote for litter picking equipment.
9. **Policies:**
 - a) Review of Westfield Car Park tenancy agreement, terms and conditions.
10. **To receive reports on the following:**
 - a) Parks & Leisure & Planning (MS)
 - b) Footpaths and Hedgerow maintenance, Burial Ground (TP)
 - c) Allotments (AG)
 - d) Parish Highways Plan (AS and K H-C)
 - e) Brickfields and Seawall (TP)
11. **To receive Clerk's report, to include:**
 - a) To note payment received since last meeting;
 - b) To authorise Invoices for Payment – See Payments List.
12. **Items for information only:**
 - a) Items for Website and Village News.
 - b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

Ann Smith (Mrs)
Parish Clerk

Date: 27th December 2023