

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 7th June 2022 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence.**
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session.** (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors.** Reports or comments from:
 - a) KCC Councillors;
 - i) Age UK and loneliness (Cllr Baldock)
 - ii) Local Bus Project (Cllr Baldock)
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
 - e) Pond Warden
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 3rd May 2022 are a correct record.
6. **To resolve that the Minutes** of the Annual Parish Council meeting held on Tuesday 3rd May 2022 are a correct record.
7. **To consider** and agree any action regarding: **Correspondence:**
None received at time of producing agenda.
8. **To consider** and agree any action regarding: **Matters Arising:**
 - a) Age UK and loneliness (Cllr Baldock)
 - b) Local Bus Project (Cllr Baldock)
 - c) To discuss the possible appointment of a Harbour Master (TP)
9. **Policies**
 - a) Review Risk Management Policy
 - b) To discuss Equal Opportunities Policy
10. **To discuss and agree response (if any) including the following Planning Applications**
 - a) 22/502094/FULL PROPOSAL: Section 73 - Application for Minor Material Amendment to approved plans condition 2 pursuant to 21/506826/FULL for - Alterations to first floor with new roof structure to provide enlarged bedrooms and an en-suite. ADDRESS: Elm Lodge Wardwell Lane Lower Halstow Sittingbourne Kent ME9 7ER COMMENTS DUE BY: 26 May 2022, DECISION DUE DATE: 30 June 2022 CASE OFFICER: Alexis Stanyer 01795 417784
 - b) 22/502148/FULL PROPOSAL: Proposed new stone wall and electric gates to entrance. New field access gates. ADDRESS: Callum Park Basser Hill Lower Halstow Sittingbourne Kent ME9 7TY COMMENTS DUE BY: 6 June 2022, DECISION DUE DATE: 4 July 2022 CASE OFFICER: Alexis Stanyer 01795 417784
 - c) 22/502264/FULL PROPOSAL: Erection of a two storey front extension and single storey side and rear extension, including link to existing detached garage. Conversion of garage to from new office/study. ADDRESS: 25 Westmoreland Drive Lower Halstow Kent ME9 7EL COMMENTS DUE BY: 6 June 2022, DECISION DUE DATE: 4 July 2022 CASE OFFICER: Emily Clark 01795 417469

d) 22/502340/OUT PROPOSAL: Outline application (all matters reserved except access) for the erection of a single detached self-build dwellinghouse and carport/garage.
ADDRESS: Land Adjacent Westfield Cottages Breach Lane Lower Halstow Kent ME9 7AA COMMENTS DUE BY: 14 June 2022, DECISION DUE DATE: 15 July 2022 CASE OFFICER: Rebecca Corrigan 01795 417346

e) Any applications planning received between producing the agenda and this meeting.

11. To receive reports on the following:

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
- c) Parish Highways Plan (AS and K H-C)
- d) Dock (MS)
- e) Brickfields and Seawall (TP)

12. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

13. Items for information only:

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 30 May 2022