

# Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith  
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: [clerk.lhpc@gmail.com](mailto:clerk.lhpc@gmail.com)

## AGENDA

**The Monthly Meeting of Lower Halstow Parish Council will be held on  
Tuesday 6<sup>th</sup> February 2024 at 7.00pm in the Memorial Hall  
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).  
*Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.*
4. **Visitors**. Reports or comments from:
  - a) KCC Councillors;
  - b) SBC Councillors;
  - c) Police Officer;
  - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 2 January 2024 are a correct record.
6. **To discuss planning applications received between producing the agenda and this meeting**.
7. **Matters Arising**  
To approve:
  - a) Planting of young trees in the village (TP)
  - b) Plans for 80th Anniversary of D Day 6th June 2024
  - c) To discuss and agree action regarding the Pre-Submission Draft of the Kent Minerals and Waste Local Plan 2024-2039 - Regulation 19 Public Consultation January 2024
8. **Finance:**
  - a) To approve grounds maintenance contracts renewals.
9. **Policies:**
  - a) Review of Westfield Car Park tenancy agreement, terms and conditions. (Deferred from January meeting)
  - b) Allotment Tenancy Agreement review
10. **Correspondence:**
  - a) To discuss bigger, brighter lights for the Christmas Tree (email 28/1/24)
11. **To receive reports on the following:**
  - a) Parks & Leisure & Planning (MS)
  - b) Footpaths and Hedgerow maintenance, Burial Ground (TP)
  - c) Allotments (AG)

- d) Parish Highways Plan (AS and K H-C)
- e) Brickfields and Seawall (TP)

**12. To receive Clerk's report, to include:**

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

**13. Items for information only:**

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

*Ann Smith*

**Ann Smith (Mrs)**  
**Parish Clerk**

Date: 31 January 2024