

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
11 Cumberland Drive, Lower Halstow, Sittingbourne, Kent, ME9 7EJ
Tel: 01795 842908
Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 6th July March 2021 at 7.00pm
OUTSIDE the Memorial Hall**

NB: If the weather is inclement the meeting may have to be postponed

Please note that this meeting will be recorded for the purposes of the Minutes

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes of:**
 - a) The annual Parish Council meeting held on Tuesday 4th May 2021.
 - b) The monthly Parish Council meeting held on Tuesday 4th May 2021.
6. **To consider applications received (if any) regarding the Casual Vacancy for Lower Halstow Parish Council.**
7. **To consider and agree any action regarding Correspondence:**
 - a) 1 x email dated 26th May regarding cancellation of June PC meeting
 - b) 1 x email 1st June regarding the Poetry Festival
 - c) 1 x email dated 2nd June regarding tap at Memorial Hall allotments
 - d) 2 x Emails dated 7th June regarding the kissing gate at the Brickfields
 - e) 1 x email dated 7th June regarding the combination code availability
 - f) 1 x 14th June - email regarding railings in School Lane
 - g) 1 x email 16th June - overgrown allotments
 - h) 1 x 17th June – email cutting of verge The Street (opposite Burntwick Dr)
 - i) 2 x emails 19th June and 25th June– Old Mill – Planning application query regarding Community Orchard
 - j) 1 x email 20th June - regarding missing planning application re: 9 Bungalows, School Lane from planning tracker on PC website.
 - k) 1 x email 22nd June - access shore to enable launch of dinghy with equipment - departing on 27th June
 - l) 1 x email 21st June - Request to use Parish Council land at the Recreation ground regarding duct route required for the new full fibre broadband.
 - m) 62 positive responses and 0 negative responses to 20 mph speed limit at time of producing this agenda.

8. **Matters Arising, to consider:**

- a) Garden competition for children (TP)
- b) Queen's Jubilee (Green Canopy) (PM)
- c) Eco stations for dogs (TP)
- d) Brickfield Gate access and security

9. **Finance:**

- a) To consider Internal audit report circulated to councillors.

To resolve:

- b) The amount of the allowance for the Chair of LHPC shall be set by resolution of council, but shall not be greater than 10% (£555.29) of the last approved basic allowance as set by Swale Borough Council.
- c) The amount of the allowance for members of LHPC above shall be set by resolution of council but shall not be greater than 5% (£277.64) of the last approved basic allowance as set by Swale Borough Council.

10. **To discuss and agree response (if any) including the following Planning Applications:**

- a) 21/502659/LDCEX PROPOSAL: Lawful Development Certificate (Existing) to establish the lawful equestrian use of the land and buildings, and the existing buildings on the site. ADDRESS: Neptune Orchard Vicarage Lane Lower Halstow Sittingbourne Kent ME9 7EQ COMMENTS DUE BY: 14 June 2021 DECISION DUE DATE: 13 July 2021 CASE OFFICER: Thomas Webster 01795 417017- **Please note the comments due date has expired.**
- b) 21/502607/OUT PROPOSAL: Outline application for residential development comprising of nine 2 bed bungalows together with provision of a community orchard. Matters relating to access only to be determined, with all other reserved for future consideration. (revised scheme to 18/506225/OUT). ADDRESS: Land To The South Of Stable Mews School Lane Lower Halstow Kent ME9 7FN COMMENTS DUE BY: 29 June 2021 DECISION DUE DATE: 23 July 2021 CASE OFFICER: Thomas Webster 01795 417017. **Please note the comments due date has expired.**
- c) APPLICATION REF: 21/502910/FULL PROPOSAL: Demolition of shed and erection of single storey side and rear extension. ADDRESS: 1 Westmoreland Drive Lower Halstow Sittingbourne Kent ME9 7EL COMMENTS DUE BY: 2 July 2021 DECISION DUE DATE: 29 July 2021 CASE OFFICER: Megan Harris 01795 417313. **The comments due date will have expired by the date of the meeting**
- d) APPLICATION REF: 21/501772/FULL PROPOSAL: Reinstatement of old mill stream and creation of new community orchard. ADDRESS: The Old Mill The Street Lower Halstow Kent ME9 7DY COMMENTS DUE BY: 5 July 2021 DECISION DUE DATE: 2 August 2021 CASE OFFICER: Megan Harris 01795 417313. **The comments due date will have expired by the date of the meeting.**
- e) Application: 21/503242/PNQCLA
Address: Little Barksore Farm Sheerness Road Lower Halstow Sittingbourne Kent
Proposal: Prior notification for the change of use of agricultural buildings and land within the curtilage to 2 no. dwelling houses and associated operation development. For it's prior approval to: Transport and Highways impacts of the development; Noise impacts of the development; Contamination risks on the site; Flooding risks on the site; Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwelling houses); Design and

external appearance impacts on the building; Provision of adequate natural light in all habitable rooms of the dwelling houses. Applicant: Mr Paul Goodhew

11. Any planning applications received between producing the agenda and this meeting.

12. Policies:

To resolve the adoption of the following policies circulated to councillors:

- a) Code of Conduct
- b) Health & Safety Policy
- c) Complaints Procedure
- d) To consider policy for requests to use the wharf/dock

13. To receive reports on the following:

- a) Parks & Leisure (MS)
- b) Planning (MS and AS)
- c) Footpaths, Lighting, Hedgerow Maintenance, Burial Ground and Allotments (TP)
- d) Parish Highways Plan (AS and K H-C)
- e) Docks, Barges and Sea Wall (PM)
- f) Car Parks and Brickfields (Vacant)

14. To acknowledge Reports on meetings attended on behalf of the Parish Council:

- a) KALC Rep;
- b) Memorial Hall Rep.

15. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

16. Items for information only:

- a) Items for Website and Village News
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 30th June 2021