

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

AGENDA

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 4th April 2023 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session.** (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors.** Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on:
 - a) Tuesday 7th February 2023 are a correct record.
 - b) Tuesday 7th March 2023 are a correct record.
6. **Correspondence:**
 - a) Email deferred from February meeting: - regarding the wooden steps down from the sea wall ear the reed bed Is it possible for some non-slip strips to be installed on the steps similar to the ones on the bridge over the stream from Cumberland Drive to Burntwick Drive.
 - b) Email requesting update regarding the Village Sign.
7. **To discuss and agree response (if any) for the following Planning Application:**

23/501254/FULL PROPOSAL: Garage conversion into a habitable space with the erection of a single storey front extension, raising of roof height, insertion of roof light and changes to fenestration. ADDRESS: 32 School Lane Lower Halstow Sittingbourne Kent ME9 7ET COMMENTS DUE BY: 19 April 2023.
8. **To Discuss any planning applications received between producing the agenda and this meeting.**

9. Finance:

- a) Proposal to purchase access tower.
- b) Proposal to purchase a replacement defibrillator
- c) Proposal to purchase a new strimmer
- d) Updated Quote for Noticeboard at The Green
- e) Quote for Grounds Maintenance (Gibbs Amenity Area)

10. To receive reports on the following:

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
- c) Parish Highways Plan (AS and K H-C)
- d) Brickfields and Seawall (TP)

11. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

12. Items for information only:

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 30th March 2023